

AUG 26 2020

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 1<sup>ST</sup> DAY OF SEPTEMBER, 2020, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 1:30 O'CLOCK P.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### OPENING PRAYER.

### OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### PERSONNEL

- a. To ratify and record the appointment of Loretta Mason as Elections Administrator effective August 20, 2020 at the budgeted rate, due to the vacancy created by Elections Administrator Cheyenne Lampley's resignation.
- b. To ratify and record the employment of Kelsey Lake as Deputy Voter Registrar effective August 31, 2020 at the rate of \$15.00 per hour.

### ROAD & BRIDGE

- a. To record and submit to the Grand Jury each Commissioner's Annual Road Report.
- b. To approve and record a request by Midcoast G & P (East Texas) L.P. to place a 8" natural gas pipe line within the right-of-way of Panola County Road #310.
- c. To approve and record a request by Midcoast G & P (East Texas) L.P. to place a 8" natural gas pipe line within the right-of-way of Panola County Road #311.

### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of August, 2020.
- b. To approve and record 2020 Budget Amendment No. 17.
- c. To set fees to be charged for services by the Offices of Sheriff and Constables in compliance with Section 118.131 of the Local Government Code and to authorize posting of notice of such fees as required by Section 81.007 of the Local Government Code.
- d. To record Statement of Officer and Oath of Office forms for Panola County Elections Administrator Loretta Mason.
- e. To approve and record Panola County Treasurer's Report for 1<sup>st</sup> Quarter Fiscal Year 2020.
- f. To approve and record a change in Section 6.04 (Sick Leave) of the Panola County Employee Handbook.

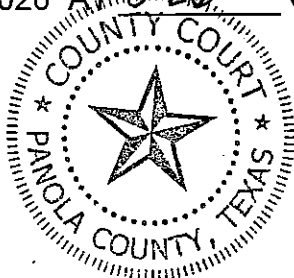
### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Auditor Jennifer Stacy (2); Panola County Treasurer Joni Reed; and PCSD Detention Officer Colton McNair.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
  6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
  7. To hear a health report from Panola County Extension Agent Clarissa Moon.
  8. To discuss and act upon approving a rental contract for The Carthage Civic Center for 123<sup>rd</sup> Judicial District Court.
  9. To discuss and act upon opting out of the Employee Social Security taxes deferral program.

10. To discuss and act upon approving the purchase of a 2021 Dodge Ram 2500 Crew Cab 4x4 from Grapevine Dodge Chrysler Jeep for use by Panola County Road and Bridge Department, Precinct #3, through BuyBoard Contract #601-19.
11. To discuss and act upon undeclaring a 2009 Chevrolet 2500HD Truck, Unit #910, Vin #1GCHC44K49F161393 as surplus property for Precinct #2 and put it back in service for Precinct #4.
12. To discuss and act upon approving a Preliminary Plat for the Lake Windermere Subdivison - Second Supplement Lots 31 and 32 to be located in the A. Lampin Survey A-902 in Panola County, Texas.
13. To discuss and act upon approving Vine Service Agreement No. 20202144900-466-01 between Appriss and Panola County.
14. To discuss and act upon approving SAVNS Maintenance Grant Contract #2111656 between the Office of the Attorney General and Panola County.
15. To discuss and act upon approving a purchase proposal quote from Election Systems & Software for Election Support.
16. To discuss and act upon adopting the Panola County Clerk Records Archive, Preservation & Restoration Plan (Public Hearing held August 18, 2020 in Commissioners' Court Meeting).
17. To discuss and act upon adopting the Panola County District Court Records Technology Fund Plan (Public Hearing held August 18, 2020 in Commissioners' Court Meeting).
18. To discuss and act upon approving a Service Level Agreement between Texas A&M AgriLife Extension Service and Panola County pertaining to Information Technology Services beginning on September 1, 2020 and automatically renewing each year.

### ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 26<sup>TH</sup> DAY OF AUGUST, 2020 AT 3:26 O'CLOCK P.M.

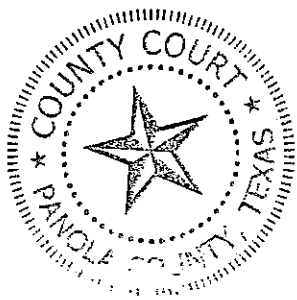




BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: \_\_\_\_\_, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 26<sup>TH</sup> DAY OF AUGUST, 2020 AT 3:26 O'CLOCK P.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: \_\_\_\_\_, ~~Deputy~~